



25th November 2025

Re: Christmas Showcase - 16th December Holy Sepulchre Church 6.30pm

Dear parent or carer,

We are delighted to inform you that your child has been chosen to perform in our Christmas Showcase on **Tuesday 16th December 2025**. Our students have been hard at work in rehearsals, and they are very excited to share a magical evening of readings and performances with you!

Where will it take place and what are the timings?

The Christmas Showcase this year will be held at **Holy Sepulchre Church, Wansbeck Road, NE63 8HZ** and **will begin at 6:30pm and will end by 8:00pm**.

Students performing need to **arrive at 5:45pm** and we invite the audience to **arrive from 6:15pm**. After the performance, we would love for you stay and enjoy some refreshments.

There will be a mixture of readings, choir performances and solo performances, which are sure to get you into the festive spirit.

How do I get tickets?

Please confirm your attendance and sign up for your tickets by completing the following form at your earliest convenience and by **Friday 5th December 2025**.

Please confirm on the form the names of those attending as well as any allergies. Once reserved, students will bring the allocated tickets home ready to be used on the evening.

There is no charge for tickets, but we would welcome voluntary donations on the evening to support future performances in school and the church, which has been kind enough to host our evening.

FORM

What are the rehearsal details for my child?

To prepare for the showcase, students involved will be rehearsing at the church during the day of the concert. They should come to school at the usual time and we will walk to the church and rehearse there until 3:30pm and they will be dismissed from the church.

Please make sure your child has a packed lunch on this day. As you would with school, please ensure there are no items containing nuts in their pack lunch and be mindful that students will be singing so will need plenty of water and no fizzy drinks.

What do I need to do to ensure my child can take part?

Please can you complete the reply slip attached, indicating whether your child will be collected or is allowed to walk home from the church following the rehearsal and the concert. This must be returned to Mrs Horsfall in Music **by Monday 8th December**.

Wrap up warm!

Lastly, as it is December and the church is an old building it may be a little chilly. There are some heaters placed near the pews in church, but we suggest students to wear their school jumpers if they have one under their blazers and encourage the audience to wrap up warm for the performance!

We look forward to seeing you at the event! Should you have any further questions, please do not hesitate to contact us in school.

Yours faithfully,

Mrs K Horsfall

Head of Music



***Please return to Mrs Horsfall in Music by Monday 8th
Christmas Showcase - Tuesday 16th December 2025***

I confirm that my child, _____ can attend the all-day rehearsal **and** evening performance of the Christmas Showcase at Holy Sepulchre Church on Tuesday 16th December 2025.

1) Please choose ONE of the following options to confirm how your child will be dismissed from school following the rehearsal at 3:30pm:

I confirm that my child will be collected from Holy Sepulchre Church at 3:30pm on Tuesday 16th December 2025.

OR

I confirm that my child has permission to be dismissed from Holy Sepulchre Church at 3:30pm on Tuesday 16th December 2025.

2) Please choose ONE of the following options to confirm how your child will be dismissed from school following the concert at 8:00pm:

I confirm that my child will be collected from Holy Sepulchre Church at 8:00pm on Tuesday 16th December 2025.

OR

I confirm that my child has permission to be dismissed from Holy Sepulchre Church at 8:00pm on Tuesday 16th December 2025.

Parent/carer signature:

Parent/carer printed name:

Date: